

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

BOARD WORK SESSION MINUTES
6:05 PM
Saydel District Office Board Room
September 28, 2015

- I. **Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:15 PM
- A. **Roll Call** – Jenn Van Houten, Chad Vitiritto, Melissa Sassman, Roland Kouski Jr., Doug Kayser, Brian Bowman, present. Henry Wood, absent.
- B. **Approve Agenda** – Motion to approve the agenda by Doug Kayser, seconded by Melissa Sassman. Motion carried 6/0.
- II. **Discussion/Action Items**
- A. **Board Development -- IASB**
Superintendent Mr. Douglas Wheeler introduced Harry Heiligenthal, leadership development director at Iowa Association of School Boards (IASB). Harry led an interactive session with the Board that was designed to help build strong relationships among the leadership team, improve the culture in the district and keep the focus on student learning. After each Board member shared their expectations for the workshop, Harry reviewed a handout on what it means to be and effective Board member. He also outlined governance vs. management and discussed questions to help guide decision making. The Board participated in a break-out session to review an IASB scenario of a dilemma that a Board member might encounter. Various outcomes of the scenario were discussed. Harry then reviewed several policies, including responsibilities of the Board of Directors, Superintendent duties, communication channels, general complaints by citizens, public participation in Board meetings, employee complaints, public complaints about employees, and student complaints and grievances. A handout that outlined roles of the Board for improving student achievement was discussed. Mr. Wheeler reviewed the Three Year Plan of Continuous Improvement for Saydel CSD which included the school’s mission, vision and non-negotiable goals. Finer detail of themes, objectives and outcomes of the plan were also shared. A final handout that was discussed focused on sample Board questions for progress reports or presentations at Board meetings.
- III. **Adjourn** – Motion to adjourn by Melissa Sassman, seconded by Roland Kouski Jr. Motion carried 6/0. Meeting adjourned at 8:00 PM

Brian Bowman, Board President

Beth Vitiritto, Board Secretary